

## RECORD OF PROCEEDINGS

**Minutes of: Danbury Local Board of Education**

**Regular Meeting**

**Held: In the District Library at 5:00 P.M.**

**February 22, 2023**

The Pledge of Allegiance was recited.

Roll Call: Present – Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald  
Others present – Cari Buehler, Shane Baumgardner

### ADOPT AGENDA

It was moved by Mr. Dunfee, seconded by Mr. Mackey that the Board adopt the agenda for the February 22, 2023, Regular Meeting.

**15-23** Roll Call: Yes – Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald, Mr. Cole.  
Motion carried.

### APPROVAL OF MINUTES

It was moved by Mr. Mackey, seconded by Dr. McDonald that the reading of the minutes for the January 18, 2023, Regular Meeting be waived and approval of said minutes be granted.

**16-23** Roll Call: Yes – Mrs. Rinaldo, Mr. Mackey, Dr. McDonald, Mr. Cole, Mr. Dunfee.  
Motion carried.

### EXECUTIVE SESSION

It was moved by Dr. McDonald, seconded by Mr. Cole that the Board move into executive session for the purpose of personnel employment. Mrs. Buehler and Mr. Baumgardner were invited to attend.

**17-23** Roll Call: Yes – Mr. Mackey, Dr. McDonald, Mr. Cole, Mr. Dunfee, Mrs. Rinaldo.  
Motion carried.

Time into Executive session: 5:02 p.m.

Time out of Executive session: 5:59 p.m.

### COMMUNICATIONS

Dan Humphrey: Thanked the Board for the opportunity to attend National Conference.

PreK-5 highlights – PLC, Guiding Coalition SMART Goal – writing.

Tony Podojil – Alliance for High Quality Education: Benefits of membership

### TREASURER'S REPORT

#### A) PAYMENT OF BILLS

I certify that the payment of bills in the amount of \$1,078,298.02 has been presented and that the money required for the payment of these obligations at the time of execution of this certificate was lawfully appropriated, in the treasury, or in the process of collection free from any encumbrances.

\_\_\_\_\_  
Treasurer

#### B) FINANCIAL REPORTS

I recommend the Board approve the financial reports for January 2023.

It was moved by Mr. Cole, seconded by Mr. Dunfee that the Board approve the financial agenda items A-B as listed above.

**18-23** Roll Call: Yes – Dr. McDonald, Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey.  
Motion carried.

### SUPERINTENDENT'S REPORT

National Conference

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### COMMITTEE REPORTS

A. Audit and Finance – met January 12, 2023, from 11-11:30 AM

Present: Shane Baumgardner, Paul Dunfee, Mary Lou Rinaldo

Mrs. Rinaldo reports:

#### Revenues on your fiscal year to date comparison sheets:

“Unrestricted Grants-in-Aid” for January FY23 included \$15,012 for the district’s current share of casino revenue. \$258,479 in January FY22 was a one time “Catch Up” for the “new” formula funding. “Restricted Grants-in-Aid” for January FY22 also was a one-time “Catch Up” for the “new” funding formula last year.

“All Other Financial Sources” \$22,125 in reimbursement from E-Rate equipment from FY21.

#### On the expenditures side:

“Personal Services” for January FY22 were being remote learning.

“Employees Retirement/Insurance” January is one of two months that the district makes ½ of the HSA employee contributions -\$76,688. Due to deductible increases to the district’s High Deductible Health Plans the district’s contribution to employee Health Savings Accounts increased as well.

“Purchased Services” for January FY23 are up due to timing, the paid for staffing services (Rachel Wixey & Associates) 3 times this month instead of 2 and legal services twice instead of once. \$7,900 for HVAC unit cleaning is also included.

“Capital Outlay” for January FY22 was comprised of a replacement copier for the high school-\$3,960 and a golf/utility vehicle \$11,500 replacement.

“Other Objects” is up for January FY23 due to construction print costs of \$2,673.

B. Building & Grounds/Cafeteria & Transportation/Technology – met January 23, 2023

Present: Cari Buehler, Shane Baumgardner, Jason Divoll, Denny Coles, Dawn McGowan, Dan Nitecki, Mike Cole, Tim Mackey

#### Cafeteria/Food Service

Meals for the Superintendent Student Advisory Board

Staff meal sampling during PD day Feb. 10

Cafe hosting the upcoming SNA spring Chapter meeting

#### Transportation

New bus ordered this year will replace bus 3

#### Technology

##### Video

LNN Episode 1

Video space long term planning

##### Next year

Robotics (curriculum and equipment)

CAD / 3d Print (curriculum and equipment)

Advanced Office (curriculum & certification costs)

Embedding Entrepreneurship – How do we start?

C. Public Relations & Student Achievement – met January 23, 2023

Dr. McDonald reports:

New business – Video series for this year (including mini video share-out)

Update on PLC

Guiding Coalition Training

mission, skills, commitments

meeting times and team members

August conference

D. Legislative Liaison

### NEW BUSINESS

A. Donations

It is recommended that the Board approve the following donations as listed:

\$500 from St. Joseph Knights of Columbus to Boys Basketball

\$500 from St. Joseph Knights of Columbus to Girls Basketball

\$400 from St. Joseph Knights of Columbus to Cheerleading

St. Joseph Knights of Columbus basketball and cheerleading donations sponsored by:

Anchors Away Marina Corp    Dubert’s Professional Outboard Service    Starcher Enterprises

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Avery's Cafe & Catering  
Bell Heating & Electric  
Big Boppers  
Bill's Implement  
Biro Manufacturing  
Catawba Mini & Heated  
Boat Storage

Genoa Bank ~  
*Port Clinton Branch, Colleen Brindle AVP*  
Gordon Lumber Co.  
Howard Hanna Real Estate  
*Tomi Johnson*  
Lakeland Auto & Marine, Inc.  
Young's Carpet One

The Muffler Smith, Inc.  
R Coffee Corner ~  
*Start your daily grind with R's*  
*Sherry Roberts 419-777-5253*  
Tibbel Charter Boats, Inc.  
Latitude Cafe

\$1,000 from Firelands Vending to purchase books to fill the book vending machine.

Cheryl Hannes McIntyre donated two copies of *The Death and Life of the Great Lakes* by Dan Egan

### B. Volunteers

It is recommended that the Board approve the following volunteers:

Chris Twarek	Jill Ammerman	Jennifer Comings
Brittany Lucas	Elisa Oglesbee	Ashley Rickey
Garie Reed	Jared Griffith	Crystal Hatfield

### C. Supplemental Contracts

It is recommended that the Board approve the following supplemental contracts for the 2022-2023 school year. Employment is contingent on Pupil Activity Validation, BCI/FBI check, and all other district requirements:

Ben Stover - Elementary Baseball Camp  
Jim Fish - Head Softball Coach  
Jim Fish - Elementary Softball Camp  
Eliza Brickner - Assistant Softball Coach  
Steve Andres - Head Track Coach  
Dan Rinaldo - High School Assistant Track Coach  
Chantel Lewis - High School Assistant Track Coach  
Kurri Lewis - High School Assistant Track Coach  
Clay Wimmer - Middle School Track Coach

It is recommended that the Board approve the following supplemental contract for the 2021-2022 school year. Employment is contingent on Pupil Activity Validation, BCI/FBI check, and all other district requirements:

Jim Fish - Elementary Softball Camp

### D. Leave of Absence

It is recommended that the Board approve a leave of absence for Amy Schulte beginning November 14, 2022 and ending May 26, 2023.

### E. Pool

It is recommended that the Board approve the following pool contracts. Employment is contingent upon FBI/BCI background checks and all other district requirements.

Angela Hush - Swim instructor/Lifeguard  
Annabelle Barna - Swim instructor/Lifeguard

### F. Substitutes

It is recommended that the Board approve the following substitute. Employment is contingent on proper licensure, BCI/FBI background checks, and on all other district requirements:

Pamela Gruetter - bus driver

It is recommended that the Board approve the following substitute in the transportation department.

Kelly Biebler

### G. District Calendars

It is recommended that the Board approve the 2023-2024 and 2024-2025 District calendars as presented.

It was moved by Mr. Dunfee, seconded by Mr. Mackey that the Board approve agenda items A-G as listed above.

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**19-23** Roll Call: Yes – Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald.  
Motion carried.

### H. SRO Contract

It is recommended that the Board approve the SRO Contract with Danbury Township Police Department.

It was moved by Mr. Mackey, seconded by Dr. McDonald that the Board approve agenda item H as listed above.

**20-23** Roll Call: Yes – Mrs. Rinaldo, Dr. McDonald, Mr. Cole. Motion carried.  
Abstain – Mr. Dunfee, Mr. Mackey

### DISCUSSION ITEMS

Showers

Banners

### ADJOURNMENT

It was moved by Dr. McDonald, seconded by Mr. Cole that the Board adjourn until the Regular Board of Education Meeting which will be held on March 22, 2023. The meeting will start at 5:00 p.m. Executive Session, 6:00 p.m. Regular Session and will take place in the District library.

**21-23** Roll Call: Yes – Mrs. Rinaldo, Mr. Mackey, Dr. McDonald, Mr. Cole, Mr. Dunfee.  
Motion carried.

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TREASURER

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BOARD PRESIDENT